



सत्यमेव जयते

**Consulate General of India
Suite No. 700, 365
Bloor Street East,
Toronto , ON
M4W3L4**

E-NOTICE INVITING TENDER FOR “HIRING OF CARS”

Tender No: TOR/122/5/2023	DATED: 15.06.2023
<u>Important Dates</u>	
Published Date	16.06.2023 (0900 hrs)
Bid Document Download Start Date	16.06.2023 (0900 hrs)
Clarification Start Date	16.06.2023 (0900 hrs)
Clarification End Date	04.07.2023 (1200 hrs)
Bid Submission Start Date	16.06.2023 (0900 hrs)
Bid Submission End Date	07.07.2023 (1600 hrs)
Date of Bid Opening	10.07.2023 (1100 hrs)

The bid shall be submitted by email at hoc.toronto@mea.gov.in in password protected file or by sealed postal mail on the above address.

Details:- World Police and Fire Games 2023 are scheduled to be held in Winnipeg, Manitoba, Canada from 24 July-8 August 2023. An Indian

contingent of around 140 athletes and officials is to participate in these games. In this connection, Consulate General of India, Toronto (hereinafter referred to as 'Consulate') intends to hire 2 buses (30-35 seater each) and 2 SUVs (6-7 seater each) for official use by the athletes and officials participating in the games. These vehicles would be required for travel of athletes in and around Winnipeg during the dates mentioned in the schedule below. Schedule of hiring of buses and SUV cars will be as per the following:-

Sl. No	Type of vehicle required	Dates of hiring	Remarks
1.	SUV 1	22 July-6 August 2023	Approximately 10 hours per day
2.	SUV 2	26 July – 6 August 2023	- do -
3.	Bus 1	26 July – 6 August 2023	- do -
4.	Bus 2	26 July – 4 August 2023	- do -

2. Interested Travel & Tour operators (hereinafter referred to as 'Company' or 'Companies') may please send bids/quotes in sealed envelopes in the format attached with this document.

1. **Criteria for selection of the service providers**

- The Consulate will select service provider amongst the Companies that are willing to provide vehicles as per terms and conditions of this tender and which offers L1 rates on hourly basis for comfortable and good condition vehicles/buses.
- L1 supplier for each category will be the Company/Companies which has/have quoted the lowest rate(s) for providing the aforementioned cars.

3. **Submission of bids:-**

The bid shall be submitted by email in password protected files to hoc.toronto@mea.gov.in or by postal mail to Mr. Sanjeev Saklani, Head of Chancery, Consulate General of India, Suite no. 700, 365 Bloor Street East, Toronto, ON, M4W 3L4 before due date mentioned in the tender schedule.

The last date for submission of duly completed bids is 6 July 2023 till 16:00 hrs. In case bids are submitted through email in password protected files, companies are requested not to share passwords along with the emails. Passwords will be requested at

the time of opening of bids by the Consulate on the same day. All the bids received by emails and postal mails will be opened on 7 July 2023 at 1100 hrs. The bidders may choose to remain present during bid opening process. The bids should be clearly marked as “Bids for hiring of Buses and SUVs in Winnipeg” and should be inserted in an envelope and sealed to enable us to segregate the bids safely from other regular postal mails.

4. Basis of awarding the contract:-

- i. The contract shall be awarded to the company on the basis of the lowest quote for bus/SUV on per hour basis.
- ii. If two or more bidders have offered the same rate, the Consulate reserves the right to classify all such bidders as lowest and may divide the purchase order suitably between them;
- iii. During the period, no request for increase in quoted rates shall be accepted under any circumstances.

4. Terms and Conditions

- i. **Eligibility Criteria:** (a) The bidding company should have prior experience in supplying aforementioned categories of vehicles to Corporates or diplomatic missions during large conferences, events etc.
- ii. The Transport Company bidding for the tender must possess a valid registration of their business with the concerned Canadian authorities.
- iii. Payment will be made after the conclusion of the event and on submission of invoices duly supported by duty slips/log books duly signed and stamped by the concerned officers using the cars/authorized signatories.
- iv. There will be no additional financial liability on any account such as insurance charges etc on the Consulate other than hourly charges.
- v. The rates once quoted and approved will be valid till 31 August 2023.
- vi. The Consulate reserves the right to reject any or all the bids, without assigning any reason(s), if it considers necessary to do

so.

vii. This Tender Notice is being issued with no financial commitment and the Consulate reserves the right to change or vary any part thereof of the Tender Notice at any stage. Consulate also reserves the right to withdraw the Tender Notice, should it become necessary at any stage.

5. The **Financial quote** may be submitted in the prescribed format only which is attached herewith at Annexure-I.

6. For any clarification and pre-bid queries, please contact at Tel : +1-416-960-2031 & E-mail : admin.toronto@mea.gov.in

Annexure-I

Financial Bid Proforma

S.No.	Make of the vehicle	Rate of hiring per hour in C\$	Minimum amount charged in case of use for less than 10 hours	Remarks
1.	SUV 1			
2.	SUV 2			
3.	Bus 1			
4.	Bus 2			

Seal and signatures of authorized representative of the company

Bid Security Declaration

With reference to tender notice no. TOR/122/05/2023 dated 15th June 2023 , this is to certify that if we withdraw or modify our bid during period of validity or if we are awarded the contract and we fail to sign the contract before the deadline defined in this document, we are liable to be suspended for a period considered fit by the Consulate from being eligible to submit bids for contracts by the Consulate General of India, Toronto

[Signature(s) of the Tenderer(s) with Name, Designation, Date & Seal]